

**ATTORNEY'S INFORMATION SHEET AND REQUEST FOR MEDIATION**

STYLE OF CASE:

SCHEDULE DATE OF MEDIATION ON THE \_\_\_\_ DAY OF \_\_\_\_\_, \_\_\_\_\_ AT \_\_\_\_  
A.M./P.M.

1. PROVIDE NAMES, ADDRESSES AND TELEPHONE NUMBERS OF PARTIES, PLAINTIFF(S) (IDENTIFY AUTHORIZED REPRESENTATIVES, IF KNOWN AND ATTORNEY(S) OF RECORD.)
  
2. PROVIDE NAMES, ADDRESSES AND TELEPHONE NUMBERS OF PARTIES DEFENDANT(S). (IDENTIFY AUTHORIZED REPRESENTATIVES, IF KNOWN AND ATTORNEY(S) OF RECORD.)
  
3. PROVIDE NAMES, ADDRESSES AND TELEPHONE NUMBERS OF OTHER PARTIES. (PLEASE SPECIFY, "INTERVENER", ETC.; IDENTIFY AUTHORIZED REPRESENTATIVES, IF KNOWN AND ATTORNEY(S) OF RECORD.)
  
4. DESCRIBE THE NATURE OF THE PLAINTIFF(S) CLAIMS AND THE DEFENDANT(S) DEFENSES AND COUNTERCLAIMS.
  
5. WHAT RELIEF IS SOUGHT BY THE PARTIES?
  
6. WHAT ARE THE PRIMARY DISPUTED ISSUES OF THE LAW OR FACT IN THIS CASE, FROM YOUR PERSPECTIVE?
  
7. WHAT IS THE STATUS OF DISCOVERY? A) LITTLE OR NONE; B) SOME DISCOVERY COMPLETE; OR C) SUBSTANTIALLY COMPLETE OR COMPLETE (SELECT ONE).
  
8. DO YOU HAVE SUFFICIENT INFORMATION TO FORM A REALISTIC SETTLEMENT POSITION? IF NOT, WHAT ELSE IS NEEDED.
  
9. WHAT ARE THE LAST OFFERS OF THE PARTIES?

ON BEHALF OF \_\_\_\_\_, ONE OF THE PARTIES IN THE ABOVE CAUSE, THE UNDERSIGNED ATTORNEY OF RECORD REQUESTS THAT **TODD A. HUNTER**, AGREE TO ACT AS MEDIATOR IN THE ABOVE CASE AND, AS ATTORNEY OF RECORD AND ON BEHALF OF MY CLIENT, I AGREE TO BE BOUND BY THE RULES OF MEDIATION PROVIDED BY THE MEDIATOR TO ME, AND PRINTED UNDER SEPARATE COVER AND ENTITLED "RULES OF MEDIATION."

DATED THE \_\_\_\_\_ DAY OF \_\_\_\_\_, 200\_.

RESPECTFULLY SUBMITTED,

\_\_\_\_\_  
ATTORNEY OF RECORD